

# CONCORD MILLS BULLETIN

## Permitting Tips

(10/22/18)

This bulletin is to make you aware of any issues that have been identified in discussions with the authorities having jurisdiction. The landlord recommends all tenants, architects, and engineers thoroughly review the following and incorporate changes as they relate to the tenants contract and permit drawings.

### Cabarrus County

65 Church St SE  
Concord, NC 28026  
P: 704-920-2128

Hours of Operation: Mon-Fri 8:00 am-5:00 pm

### Building Department General Web Site

<https://www.concordnc.gov/Departments/Economic-Development/Licenses-Permits>

### Online Permitting Website:

<https://accela1.cabarruscounty.us/CitizenAccess/Welcome.aspx?TabName=Home&TabList=Home>

- Plan review comments are posted on line. You must first register for an account and then utilize your plan review number to access these comments. Please provide the plan review number to your tenant coordinator
- Concord Mills building type information: Occupancy Class M Mercantile or Class A-2 Assembly, Type II B, fully sprinkled non-combustible building that is governed by the 2012 IBC. Please verify all applicable codes with the local AHJ.
- Landlord's approval is required prior to submitting your plans for review. The city will request a copy of the approval letter and a copy of the plans which bear landlord's approval stamp.
- Plan submittal **must** include the Appendix B Building Code Summary Sheet. Please use the link below to access this document:  
[https://up.codes/viewer/north\\_carolina/nc-administrative-code-2012/chapter/B/2012-building-code-summary-for-all-commercial-projects#B](https://up.codes/viewer/north_carolina/nc-administrative-code-2012/chapter/B/2012-building-code-summary-for-all-commercial-projects#B)
- When discussing a specific business location with a staff member, it is important to have the street address and the property identification number (PIN) on hand.
  - **Concord Mills PIN is: 459-64-7206**
- All sign(s) shall be permitted, installed, inspected and approved separate from the building permit. This inspection should be scheduled concurrently with the final building or C/O inspection.
- Any revisions, alterations, or additions after the issuance of a C/O may require additional plans and a separate permit application. Please contact your tenant coordinator for further guidance prior to performing any work outside the LL approved plans

Tenants with food operations please contact the following for additional requirements:

**Cabarrus Health Alliance**

280 Concord Pkwy N

Suite #110a

Concord, NC 28027

P: 704-920-1070

Hours of Operation: Min-Fri 7:30 am-5:00 pm

<https://www.cabarrushealth.org/131/Food-Lodging>

Tenant's Address should read: \_\_\_\_\_(Store Name)

Concord Mills

Suite#\_\_\_\_\_ (Space#)

8111 Concord Mills Blvd

Concord, NC 28027