

BULLETIN

Permitting Tips

(03/10)

This bulletin is to make you aware of issues that have been identified by the City or other retailers and suggests Tenant's architect and engineer pursue further as it relates to Tenant's contract documents.

- For additional information regarding City websites and other permitting information contact them directly at the following web site:
<http://www.indy.gov/eGov/City/CodeEnforcement/Pages/home.aspx>
- For additional information regarding the Health Department, contact them directly at the following web site: <http://www.mchd.com/>
- Submittal needed to both the State of Indiana – Department of Homeland Security and the City of Indianapolis.
- State review time is 14 days. On-line plan submission is available for the State.
- State of Indiana will issue a Construction Design Release (CDR) to be submitted to the City of Indianapolis. City review time is approximately 30 days. There is no on-line plan submittal with the City of Indianapolis at this time.
- Tenant may submit to both jurisdictions simultaneously, but the building permit will not be released by the City without the approved CDR from the State.
- Permit expeditors are not necessary.